



APPLICATION CHECKLIST

Thank you for your interest in our property. Kindly complete the following forms to be considered for participation in our Affordable Housing Program:

- ☐ A completed Application signed by each adult applicant (18 years and older).
- ☐ An Application Qualifying Criteria signed by each adult applicant (18 years and older)
- ☐ A copy of Social Security Card for each applicant (irrespective of their age)
- ☐ A copy of State or National Picture ID (Driver's license, Passport, etc.) for each adult applicant (18 years and older)
- ☐ A non-refundable processing fee of \$38.00 per adult applicant (18 years and older. Payable to The Triton (personal check, cashier's check, money order is accepted – **NO CASH PLEASE**) – Any return check will be charged for \$25 NSF Fee.
- ☐ Proof of residency in Foster City

To complete your application, please provide the following documents to be considered for participation in our Affordable Housing Program:

Employment:	Copies of last (3) three consecutive pay stubs or equivalent proof of other Income for all household members who are 18 years and older.
Self-Employment:	Copy of last year's IRS Tax Return including Schedule C and list of current or most recent clients for all household members who are 18 years and older.
SSI and SSA/ Disability:	Copy of latest award letter showing currently monthly benefit for all household members regardless of age.
Unemployment:	Printout of Statement or copy of last letter showing current monthly benefit For all household members who are 18 years and older.
Bank Statements:	Copy of your 3 most recent statements for all bank accounts, mutual funds, IRA's 401k's or stock accounts owned by any household member.
Child Support / Alimony:	Current notice from D.A. Office, a court order or a letter from the provide with copies of last two checks for all household members regardless of of age.
Other:	If any household member has regular pay as member of the Armed Forces; Severance payments; settlements; lottery winnings or inheritances; death Benefits or life insurance dividends; trust benefits; or any other source of income not listed, please provide documentation to support the source of income.

PLEASE BRING ORIGINAL AND PHOTOCOPY

All forms must be fully completed to be processed. Incomplete applications will be returned and may delay the process. Failure to complete the requirements within 72 hours will result in your name being removed from the waiting list.

EQUAL HOUSING OPPORTUNITY

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